

Parish Church of St Luke – Holmes Chapel (Church Hulme)

Minutes of the Parochial Church Council

held in Church

Monday 12th September 2022, 7.30pm

		Actions
	Present: Canon Rob McLaren (Vicar and Chairman), Rachel Copley, Peter Cotton, Tim Fryer, Stephen Haigh, William Hall, Wendy MacDonald, Alan Rickards, Steve Smith, Jayne Weaver, Charlotte Webb	
1.	Welcome and Opening: – Rob welcomed everyone and set the context by focusing on Article 13 from the 39 Articles of Religion of the Church of England. 13. Of works before justification Prayers were said for Trinity 19.	
2.	Apologies for absence: – Janet Chettle, Val Cragg, Yvonne Janvier, Trevor Jenkins, Fiona Pullé, Barbara Smith	
3.	Chairman's report: - Rob is seeking to lead on a) Re-establishing good patterns in services and fellowship. Future events include the McLaren birthday party at the Vicarage on 10 th September, the harvest supper on 7 th October, and future men's and women's events b) Building projects to be completed before costs rise any further. Projects underway are the purchase of pew cushions, the lighting project which will commence on 14 th November, and new chairs for the Church Hall. c) A re-focus of the networking scheme to concentrate efforts on pastoral care. A meeting had been held to open discussions on how care could be concentrated on those who would attend church but are who are housebound, hospitalised, or newcomers to St Luke's. A team has been identified to oversee and set up the new pastoral care scheme, including Judith Hall and Jean Paton. Rob encouraged informal pastoral care within small groups including MU, growth groups, and Genesis. Data Protection Officer – Tim Fryer proposed Steve Smith to take over the role of Data Protection Officer and was seconded by Jayne Weaver. The motion was carried. Rob thanked Jayne Weaver for her work in the role. It was suggested that Rob should announce any forthcoming funerals at the notice section in services. He was also asked to clarify that the prayers in the prayer basket were confidential and private.	
4.	Minutes of meeting on Monday 11th July 2022 – these had been circulated. The Minutes were adopted by those present, proposed	

	by Steve Smith and seconded by Rachel Copley. The Minutes were signed by the Chairman. Thanks were offered to Janet Chettle for compiling the Minutes.	
5.	Matters arising from previous meeting (not dealt with elsewhere on the agenda). No matters were raised.	
6.	Warden's report: – A report had been circulated with the agenda. No matters were raised.	
7.	Financial Report: - A report had been circulated with the agenda. A question was raised whether the funds from the sale of the old vicarage could be used to upgrade the existing audio system to a digital audio-visual system to improve the quality of sound and enhance services and concerts. Tim Fryer and Rob will discuss a specification with Expression Media, the company that installed the current audio system. A Thanksgiving service will be held on 6 th November to celebrate the contributions made to the planned giving scheme and to request an increase in giving to cover any financial shortfall. Thank-you letters will be sent to members of the planned giving scheme. Trevor Jenkins was thanked for all his hard work in taking over from the previous Treasurer and moving the accounts online.	Rob and Tim Fryer
8.	Safeguarding – a safeguarding issue was raised via St Luke's Facebook account in August. Lee Hardy, Safeguarding Officer, assisted Rob in managing the issue and liaising with the Diocese.	
9.	Communion – Rob commented that the offer of communion wine in individual cups was working well. Following a suggestion that the cups should be of another material rather than plastic, Charlotte Webb and Jayne Weaver will investigate the options available.	Charlotte Webb and Jayne Weaver
10.	Lighting project – the period of public consultation has ended and there were no objections to the lighting project going ahead. The installation will commence on 14 th November and will last for 2-3 weeks, during which time services will be held in the Church Hall. A concert planned for Saturday 26 th November will be held in church and any outstanding work will be completed after the event.	
11.	Church Pew Cushions – the new pew cushions are due to be delivered at the end of September. The appeal to raise the funds for the purchase of the cushions has reached half the target of £5,317. The old pew covers will be moved to the gallery pews. Help will be needed to move the new pew cushions into the church. Each cushion will be labelled to identify where it should be positioned.	Helpers are required to carry in the cushions
12.	Church Hall Chairs – 92 blue chairs for the Church Hall and 10 red chairs for the Massey Room are to be ordered. Rob had identified a supplier, but the company is changing hands. Rob will find an alternative supplier on his return from holiday.	Rob

13.	<p>Any other Business- church will remain open throughout the day until Monday, 19th September, the day of the Queen’s funeral. Help was requested to close church on Friday and Saturday – Stephen and Peter volunteered. Steve will open church throughout the week except for Wednesday.</p>	<p>Steve Smith, Stephen Haigh and Peter Cotton</p>
14.	<p>Future PCC Meetings (normally 7.30pm 2nd Monday in the month – the venue will be confirmed when the agenda is sent out)</p> <p>14th November 2022 9th January 2023 13th March 2023 Annual Church Meeting Sunday 7th May 2023</p>	
15.	<p>Close of Meeting – there being no further business the meeting closed with Prayer. The meeting closed at 8.30 pm</p>	