

# Parish Church of St Luke – Holmes Chapel (Church Hulme)

## Minutes of the Parochial Church Council

### held in Church

Monday 11<sup>th</sup> July 2022, 7.30pm

		Actions
	<b>Present:</b> Canon Rob McLaren (Vicar and Chairman), Janet Chettle (Secretary), Trevor Jenkins (Treasurer), Rachel Copley, Val Cragg, Tim Fryer, Stephen Haigh, Fiona Pullé, Barbara Smith, Steve Smith, Charlotte Webb	
1.	<p><b>Welcome and Opening:</b> – Rob Welcomed everyone with a special welcome to Charlotte Webb who is joining the team of assistant wardens. Charlotte was proposed by Steve Smith and seconded by Val Cragg and duly co-opted unanimously onto the PCC.</p> <p>Rob then set the context by focusing on Article 12 from the 39 Articles of Religion of the Church of England. 12. Of Good Works Prayers were said.</p>	
2.	<b>Apologies for absence:</b> – Jayne Weaver, William Hall, Peter Cotton, Alison Dale, Lee Hardy, Yvonne Janvier, Wendy MacDonald, Alan Rickards.	
3.	<p><b>Chairman’s report</b> – Pleased that we are getting services back on track. Rotas are now being established for sidesmen, wardens, assistant wardens, readers etc.</p> <p>We have restarted taking wine at Holy Communion and the system for this is working well. Feedback from the congregation has been very positive.</p> <p>We are undertaking some building refurbishment with lots of work in the Church Hall during August. This has been made possible due to the generous gift.</p> <p>We also have a season of fellowship building with a range of events planned. Rob and Jean’s joint birthday party in September, a Harvest Supper, with men’s and women’s events planned for later in the year. This will also be an opportunity to invite other people/friends to come along.</p> <p>A weekly parent and toddler group is still being considered. Wendy is keen to be involved as the pianist.</p> <p>Options for a form of electronic giving machine are being explored by Jayne and Trevor.</p> <p>A question was asked about the sidesmen helping Genesis across the road and it was confirmed that they would put on yellow jackets and help with this.</p>	
4.	<b>Minutes of meeting on Monday 9<sup>th</sup>May 2022</b> – these had been circulated. It was noted that there was mistake over the title of article 11 in section 1 and that this should read “Of the justification of man”.	Janet

	This will be amended by the Secretary on the master copy. The minutes were adopted by those present. The minutes will be signed by the Chairman in due course.	
5.	<b>Matters arising from previous meeting (not dealt with elsewhere on the agenda).</b> It was commented on how well the Jubilee celebrations had gone. Rob undertook to conduct a large proportion of the service on the Sunday and some very favourable comments have been received on his contribution.	
6.	<b>Warden's report:</b> – A report had been circulated with the agenda. It was noted that we now have a SMART meter. A question was asked about how this would operate. SMART meters use a special dedicated network.	
7.	<b>Financial Report:</b> – A priority has been getting the new software up to date. Also, the Barclays mandate needed sorting. Trevor now has access and is arranging for Rob and Jayne to be added. It was noted that finances are at the usual state for this time of year. Trevor will send out a financial statement to go out with the minutes. Two weeks ago, we received £25,000 which was the gift aid for 2021. This is now going to be claimed on a quarterly basis. We are trying to close the HSBC account, but the HMRC money went into this account. Trevor is waiting until the mandate has been resolved before closing this account.	<b>Trevor</b>
8.	<b>Safeguarding</b> – No issues were recorded	
9.	<b>Communion</b> – Rob explained how this was working now that wine was being received. Feedback from the sidesmen was that the traffic flow was working well. A suggestion was made that the cups should be of another material rather than plastic. However, the plastic cups are recyclable.	
10.	<b>Lighting project</b> – We have now received permission to go ahead with this subject to certain stipulations. An architect will be needed to oversee this. We need someone we can rely on to support us in this process to get costs and also to ensure the work is completed. The initial cost was £30K however this is likely to have changed. Quotes from architects will be sought. Charlotte offered the name of an architect she knew that we could approach for a quotation.	
11.	<b>Church Pew Cushions</b> – Samples have been available for the congregation to try out in church. Feedback from the congregation will be sought and the final decision over which type to choose will be discussed by the PCC and finalised by the Standing Committee. It was agreed that the colour needed to be burgundy/wine to fit in with the other colours in church. A gift for the purchase of these has been offered but a voluntary appeal might be needed.	<b>PCC</b>  <b>Standing Committee</b>
12.	<b>Church Hall Chairs</b> – It is hoped to be able to replace the existing plastic chairs with chairs with cushions. They will still need to be	



## **PCC meeting 11<sup>th</sup> July 2022**

### **6. Standing Committee and Churchwardens' report**

Since the last PCC meeting in May the Standing Committee has met and the main focus of the discussions were the arrangements for forthcoming services and the re-introduction of communion wine at Holy Communion services.

We were pleased to offer communion wine in individual cups at the 9am service on Sunday 3<sup>rd</sup> July. This was the first time that communion wine had been offered in two and a half years, since March 2020. Individual cups were offered and collected by the altar and all appeared to go smoothly.

Following a request for cushions for the pews from a member of the congregation we have obtained samples from 3 different companies. We are looking for PCC members to agree the approach for selecting the preferred cushions and it is proposed that a vote is taken in each of the services. An appeal to help finance the purchase of the cushions will be launched in August.

A smart meter to monitor the church's electricity consumption has been installed. This will remove the need to take regular readings and will provide information on our usage patterns.

Approval for the lighting project is progressing. We will need to seek a revised quotation from the installer and it is hoped that the work will begin in late autumn. Thank you to Alastair and Rob for their perseverance with this project.

A meeting for sidesmen was held on 23<sup>rd</sup> June to discuss the duties involved in the role. As a result of the meeting the sidesmen will return to their duties for the 10.30am service on Sundays. Thank you to all our sidesmen for all their help and support during the services, their welcome to the congregation is greatly appreciated.

Jayne Weaver  
Churchwarden

**St Luke's PCC, Holmes Chapel**  
**Monthly Income / Expenditure totals - Details**  
**As at: 30 June 2022**  
**for funds General Unr**

Nominal code	Jan_22	Feb_22	Mar_22	Apr_22	May_22	Jun_22	Code total
<b>Income</b>							
0101: Gift Aid - Bank	£ 5,689.00	£ 4,865.00	£ 6,070.00	£ 5,195.00	£ 5,266.00	£ 4,948.00	£ 32,033.00
0110: Gift Aid - Envelopes	£ 707.00	£ 525.00	£ 574.50	£ 1,470.00	£ 882.00	£ 924.00	£ 5,082.50
0201: Other planned giving	£ 381.36	£ 325.71	£ 277.36	£ 270.10	£ 271.67	-	£ 1,526.20
0301: Loose plate collections	£ 170.00	£ 130.00	£ 130.00	£ 140.00	£ 182.60	£ 386.71	£ 1,139.31
0501: One-off Gift Aid gifts	£ 192.00	£ 188.50	£ 300.00	£ 189.00	£ 407.00	£ 220.00	£ 1,496.50
0550: Donations appeals etc	£ 350.00	-	-	-	£ 328.00	£ 10.10	£ 688.10
0601: Tax recoverable on Gift Aid	-	-	-	£ 4,414.50	-	-	£ 4,414.50
0901: Other funds generated	£ 89.39	£ 58.53	£ 35.76	£ 109.70	£ 87.91	£ 27.31	£ 408.60
1020: Bank and building society interest	-	-	£ 15.75	-	-	-	£ 15.75
1101: Fees for weddings and funerals	£ 1,239.00	£ 1,384.00	£ 2,163.00	£ 1,763.00	£ 1,886.00	£ 611.00	£ 9,046.00
1250: Magazine income - advertising	£ 260.00	-	-	-	-	-	£ 260.00
1260: Parish magazine sales	£ 7.00	£ 4.60	£ 33.50	£ 24.50	£ 365.50	£ 999.10	£ 1,434.20
<b>Income totals</b>	<b>£ 9,084.75</b>	<b>£ 7,481.34</b>	<b>£ 9,599.87</b>	<b>£ 13,575.80</b>	<b>£ 9,676.68</b>	<b>£ 8,126.22</b>	<b>£ 57,544.66</b>
<b>Expenditure</b>							
1850: Home mission	£ 25.00	-	£ 95.00	-	-	-	£ 120.00
1901: Stipends quota	£ 1,096.00	£ 201.00	£ 629.00	£ 597.00	£ 327.40	£ 469.60	£ 3,320.00
1910: Ministry parish share etc	£ 6,911.37	£ 6,911.37	£ 6,911.37	£ 6,911.37	£ 6,911.37	£ 6,911.37	£ 41,468.22
2001: Assistant staff costs	£ 465.00	£ 300.00	£ 210.00	£ 245.00	£ 175.00	£ 380.00	£ 1,775.00
2120: Council tax	£ 410.00	-	-	£ 340.00	£ 338.00	£ 338.00	£ 1,426.00
2140: Water rates - vicarage	-	-	-	-	-	£ 159.36	£ 159.36
2301: Church running - insurance	-	-	-	-	£ 2,457.70	-	£ 2,457.70
2330: Church maintenance	-	-	-	£ 86.40	-	£ 20.28	£ 106.68
2331: Cleaning	£ 40.00	£ 100.00	£ 100.00	£ 100.00	£ 150.00	£ 100.00	£ 590.00
2340: Upkeep of services	-	£ 33.50	-	-	-	£ 632.15	£ 665.65
2350: Upkeep of churchyard	-	-	-	-	£ 3,166.80	£ 1,371.00	£ 4,537.80
2360: Administration	£ 117.68	£ 5.00	£ 72.35	£ 117.68	£ 53.80	£ 105.75	£ 472.26
2370: Visiting speakers / locums	-	-	-	£ 426.60	-	-	£ 426.60
2410: Church running - gas	£ 327.03	£ 299.77	£ 294.93	£ 268.09	£ 212.78	£ 96.19	£ 1,498.79
2420: Church running - water	-	-	£ 19.54	-	£ 13.60	£ 5.80	£ 38.94
2501: Magazine expenses	£ 300.00	-	£ 600.00	£ 300.00	£ 300.00	£ 385.00	£ 1,885.00
2601: Governance costs examination/audit fee	-	-	-	-	£ 35.00	-	£ 35.00
<b>Expenditure totals</b>	<b>£ 9,692.08</b>	<b>£ 7,850.64</b>	<b>£ 8,932.19</b>	<b>£ 9,392.14</b>	<b>£ 14,141.45</b>	<b>£ 10,974.50</b>	<b>£ 60,983.00</b>
<b>Balance (income - expenditure)</b>							<b>-£ 3,438.34</b>

**St Luke's PCC, Holmes Chapel**  
**Monthly Income / Expenditure totals - Details**  
**As at: 30 June 2022**  
**for funds Organ Res**

Nominal code	Jan_22	Feb_22	Mar_22	Apr_22	May_22	Jun_22	Jul_22	Aug_22	Sep_22	Oct_22	Nov_22	Dec_22	Code total
<b>Income</b>													
0550: Donations appeals etc	£ 100.00	£ 10,456.04	-	-	£ 15.00	-	-	-	-	-	-	-	£ 10,571.04
<b>Income totals</b>	<b>£ 100.00</b>	<b>£ 10,456.04</b>	<b>-</b>	<b>-</b>	<b>£ 15.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£ 10,571.04</b>
<b>Expenditure</b>													
1801: Giving to missionary societies	-	-	£ 250.00	-	-	-	-	-	-	-	-	-	£ 250.00
2320: Organ / piano tuning	-	-	-	-	-	£ 165.00	-	-	-	-	-	-	£ 165.00
<b>Expenditure totals</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 250.00</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 165.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£ 415.00</b>
<b>Balance (income - expenditure)</b>													<b>£ 10,156.04</b>

**St Luke's PCC, Holmes Chapel**  
**Fund movement summary**  
**Selected period: 01 January 2022 to 30 June 2022**

<b>Fund</b>	<b>Fund balances brought forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Gains and Losses</b>	<b>Journal Entries</b>	<b>Fund balances Carried forward</b>
<b>Unrestricted</b>							
General - General Fund	£72,814.36	£57,544.66	£60,983.00	(£102.00)	-	-	£69,274.02
<b>Sub-totals</b>	<b>£72,814.36</b>	<b>£57,544.66</b>	<b>£60,983.00</b>	<b>(£102.00)</b>	<b>-</b>	<b>-</b>	<b>£69,274.02</b>
<b>Designated</b>							
BookSt - Bookstall	£25.39	-	-	-	-	-	£25.39
Bring - Bell Ringers	£257.23	-	-	£32.00	-	-	£289.23
Chall - Church Hall	£6,291.05	-	-	-	-	-	£6,291.05
SocCtee - Social Committee	£332.47	-	-	-	-	-	£332.47
<b>Sub-totals</b>	<b>£6,906.14</b>	<b>-</b>	<b>-</b>	<b>£32.00</b>	<b>-</b>	<b>-</b>	<b>£6,938.14</b>
<b>Restricted</b>							
Fabric - Fabric	£70,582.33	£619.62	£10,230.37	-	-	-	£60,971.58
Maint - Maintenance	£20,003.64	£17.43	-	-	-	-	£20,021.07
Organ - Organ	£18,555.47	£10,571.04	£415.00	£70.00	-	-	£28,781.51
RelEdu - Religious Education	£1,380.21	£84.40	-	-	-	-	£1,464.61
<b>Sub-totals</b>	<b>£110,521.65</b>	<b>£11,292.49</b>	<b>£10,645.37</b>	<b>£70.00</b>	<b>-</b>	<b>-</b>	<b>£111,238.77</b>
<b>Totals</b>	<b>£190,242.15</b>	<b>£68,837.15</b>	<b>£71,628.37</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£187,450.93</b>